**Parental and Guardian Involvement**

Parental involvement at Gingin DHS not only enhances learning programs, but also gives parents the opportunity to be a part of their child’s school-based education. There are a range of areas in which parents can assist – from classroom helper to canteen assistant, as well as more formal roles in representative bodies.

**School Board**

The School Board provides governance to the school, overseeing planning, financial management, school performance and setting school priorities. The School Board also determines school objectives, promotes the school in the community, formulates codes of conduct for students, determines the dress policy, and sets school charges and contributions. Parent’s representatives and staff members retain office for three-year terms but may be re-elected at the completion of their term. Nominations for parent representative positions are called when a vacancy occurs, and elections are held through the school by ballot of all families. The School Board usually meets two times per term. All meetings are open to the public

**The Parents and Citizens Association (P&C)**

The active participation of parents and guardians in the P&C is welcomed and encouraged. The P&C promotes the best interests of the school, and assists with the provision of resources, facilities and amenities for students. It helps the school make decisions about resources; offers a community perspective on education issues; makes decisions regarding school facilities managed by the P&C (for example, the Canteen); plans fundraising activities and discusses how funds will be spent; and allows a forum to meet other parents and share views. Meetings are usually held twice per term.

**School Canteen**

The P&C Association operates a School Canteen three days per week to provide healthy lunches and refreshments for students. To order online via QuickCliq you can simply click on the link and sign up to create a login <https://www.spriggyschools.com.au/> . View the link to the [Canteen Menu.](http://gingin.wa.edu.au/wp-content/uploads/2016/11/Canteen-Menu.pdf) Prices are set largely to cover costs. The canteen operates on the Department of Education “Traffic Light” Policy and all menu items are rated for health and nutrition value and is run on a not-for-profit basis to provide healthy and inexpensive lunch options for students. Parent helpers make the job of the canteen easier and help to minimise the costs associated with running the canteen. If you are available for a few hours and are prepared to commit to assisting in the canteen, you will find a pleasant environment where you can make a genuine contribution to the school. Please contact the school or the P&C for details or contact the canteen direct on 9575 5316. <https://www.spriggyschools.com.au/>.

**Uniform Shop**

The P&C Association operates the Gingin District High School Uniform Shop each Thursday morning from 8.30am to 9.15am only. The Uniform Shop can be located within the School Administration building. View the link to the [Uniform Order Form](http://gingin.wa.edu.au/wp-content/uploads/2016/09/Uniform-Order-Form-2.doc) or to order online you can simply click on the link and sign up to create a login via QuickCliq.  <https://www.spriggyschools.com.au/>. If you are unable to visit the Uniform Shop during open times, you can send your order form and money in an envelope with your child to the office where it will then be processed and available for pickup from the Office at recess or lunch.

**Parent/Guardian assistants**

Children derive great pleasure and benefit from having parents in the classroom. Parents are able to assist in hearing children read, making charts and other aids, helping children who need practice in a particular area, helping in the classroom and assisting with art/craft work. If you are able to assist in any way, please contact the school, or the teacher of your child.

*Note that parents must sign in at the office when they visit the school, even as parent helpers*

**Parent Communication**

**Teacher Communications**

**Parents will be given regular updates of their child’s progress. Teachers will use the communications processes for their school level.**

* **Kindergarten, Pre-Primary and Primary teachers will communicate to parents via the *SeeSaw App*. Parents can download the app from** https://web.seesaw.me. Parents will be given a QR code with login instructions from their child’s teacher.
* **Secondary teacher will communicate to parents through *Connect*. The link for this is at** <https://connect.det.wa.edu.au> **and parents will be sent an email by the class teacher for connection.**

**School notifications**

News, Events, Notices and general messages will be sent using the ***School Star*** ***App*** in 2023. Only parents and community members can access content in this secure app for iPhone and Android. Please download here: [www.mgmw.co/85l1fZP](http://www.mgmw.co/85l1fZP)

**School Newsletter**

**The newsletter is sent to parents/guardians via the *School Starr App* twice per term (please ensure that you have downloaded the app). It is also uploaded to the School’s website and Facebook page. It is an important communication link between the school and the home and includes school and community issues. You are therefore encouraged to read the school newsletter each issue. The school accepts paid advertising for the newsletter from local businesses. We also encourage community groups to put in announcements.**

Information can also be accessed on the School Website at [www.gingin.wa.edu.au](http://www.gingin.wa.edu.au) or by following the schools Facebook Page, Gingin DHS.